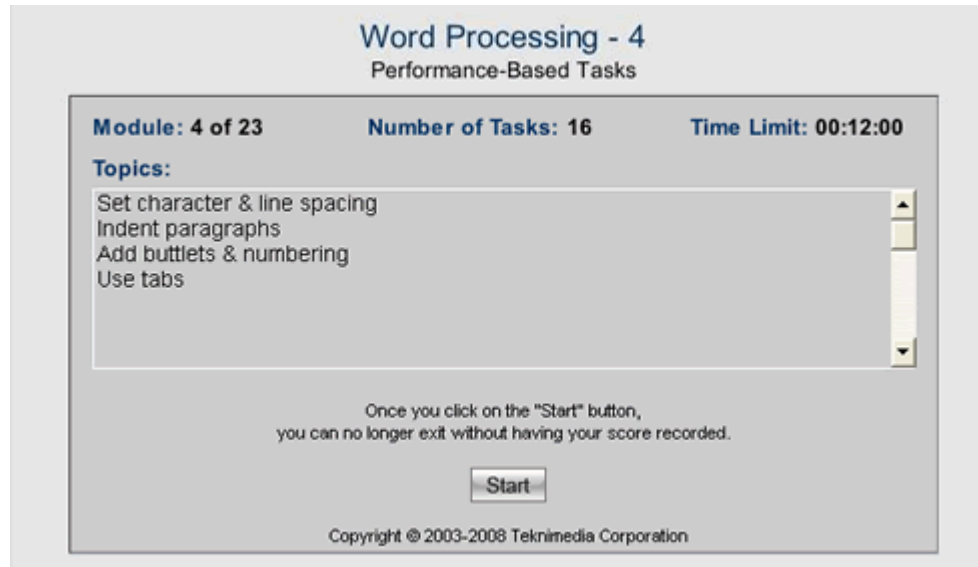


TekAssess Overview

TekAssess contains two types of modules:

- **Performance-based:** You will perform various tasks in a simulated computer environment.
- **Knowledge-based:** You will answer multiple choice and true/false questions.

At the beginning of each module, a summary of information about the module is displayed.



Starting a Module

- You can start a module by clicking on the "Start" button. **Note:** Once you start, you cannot exit the module without having your score recorded.

The screenshot shows the TekAssess interface for a module titled "Word Processing - 4" under the category "Performance-Based Tasks". The interface is divided into a left sidebar and a main content area. The sidebar contains the text "PCIC3B2005 - TekAssess" at the top and "Exit" in the middle. The main content area displays the following information:

- Module: 4 of 23
- Number of Tasks: 16
- Time Limit: 00:12:00

Below this information is a list of topics in a scrollable box:

- Set character & line spacing
- Indent paragraphs
- Add bullets & numbering
- Use tabs

Centered below the topics is a warning message: "Once you click on the 'Start' button, you can no longer exit without having your score recorded." Below this message is a "Start" button, which is highlighted with a red square and a red arrow pointing to it from the left.

At the bottom of the main content area, there is a copyright notice: "Copyright © 2003-2008 Tekmedia Corporation".

At the bottom of the sidebar, there is a link: "Exit Assessment & Resume Later".

At the bottom right of the interface, there is an "Assessment Progress" indicator showing a green bar at 13%.

Module Time Limit

- The time limit indicates how much time you will have to complete the module. The timer will start after you start the module.

The screenshot displays the TekAssess interface for the 'Word Processing - 4' module. The interface is divided into several sections:

- Header:** 'PCIC3B2005 - TekAssess' on the left and 'Word Processing - 4 Performance-Based Tasks' in the center.
- Module Information:** 'Module: 4 of 23', 'Number of Tasks: 16', and 'Time Limit: 00:12:00'. The 'Time Limit' is highlighted with a red box and a red arrow pointing to it.
- Topics:** A list of topics including 'Set character & line spacing', 'Indent paragraphs', 'Add bullets & numbering', and 'Use tabs'.
- Instructions:** 'Once you click on the "Start" button, you can no longer exit without having your score recorded.'
- Start Button:** A button labeled 'Start'.
- Footer:** 'Copyright © 2003-2008 Teknimedia Corporation'.
- Navigation:** 'Exit Assessment & Resume Later' and 'Assessment Progress: 13%' with a progress bar.

Exiting TekAssess

- You may exit TekAssess between modules and resume later. You cannot exit in the middle of a module without having your score recorded.

The screenshot displays the TekAssess interface for the 'Word Processing - 4' module. The sidebar on the left contains the text 'PCIC3B2005 - TekAssess' at the top, 'Exit' in the middle, and 'Exit Assessment & Resume Later' at the bottom, which is highlighted with a red box and a red arrow. The main content area shows the module title 'Word Processing - 4' and 'Performance-Based Tasks'. Below this, it indicates 'Module: 4 of 23', 'Number of Tasks: 16', and 'Time Limit: 00:12:00'. A list of topics is shown in a scrollable box: 'Set character & line spacing', 'Indent paragraphs', 'Add buttlets & numbering', and 'Use tabs'. A 'Start' button is located below the topics list. A warning message states: 'Once you click on the "Start" button, you can no longer exit without having your score recorded.' At the bottom of the main content area, there is a copyright notice: 'Copyright © 2003-2008 Teknimedia Corporation'. The 'Assessment Progress' bar at the bottom right shows a green progress indicator at 13%.

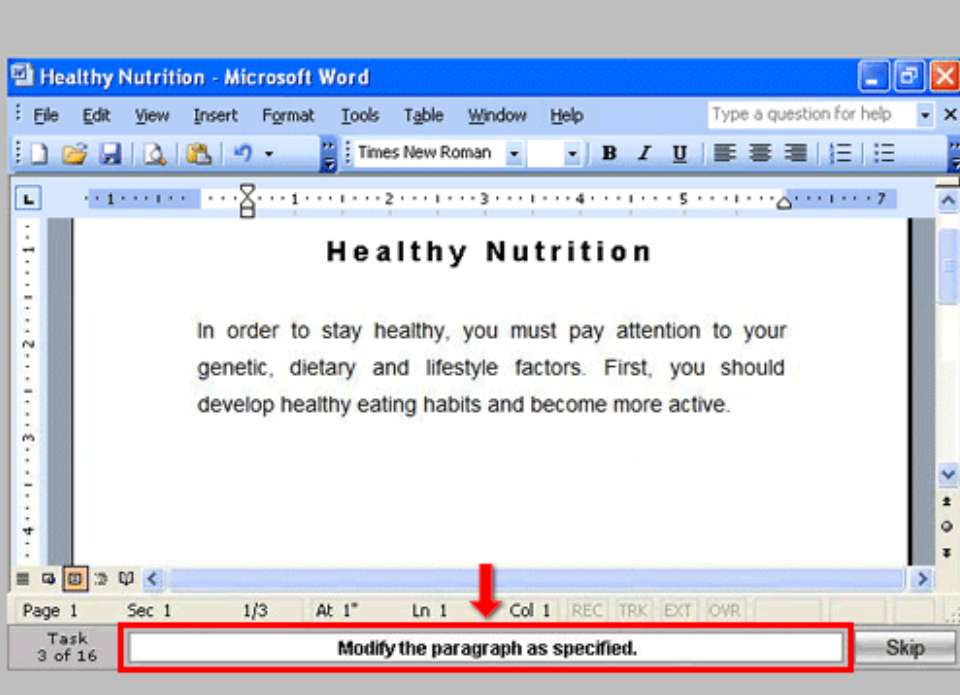
TekAssess Progress

- The progress bar indicates what percentage of the assessment you have completed. You need to complete 100% of the modules to complete the assessment.

The screenshot displays the TekAssess interface for the 'Word Processing - 4' module. The interface includes a sidebar on the left with the text 'PCIC3B2005 - TekAssess' and 'Exit'. The main content area shows the module title 'Word Processing - 4' and 'Performance-Based Tasks'. Below this, a box contains the following information: 'Module: 4 of 23', 'Number of Tasks: 16', and 'Time Limit: 00:12:00'. A list of topics is shown: 'Set character & line spacing', 'Indent paragraphs', 'Add bullets & numbering', and 'Use tabs'. A 'Start' button is located below the topics list. A note states: 'Once you click on the "Start" button, you can no longer exit without having your score recorded.' At the bottom of the interface, there is a link 'Exit Assessment & Resume Later' and a progress bar labeled 'Assessment Progress: 13%'. The progress bar is highlighted with a red box, and a red arrow points from the 'Exit Assessment & Resume Later' link to the progress bar.

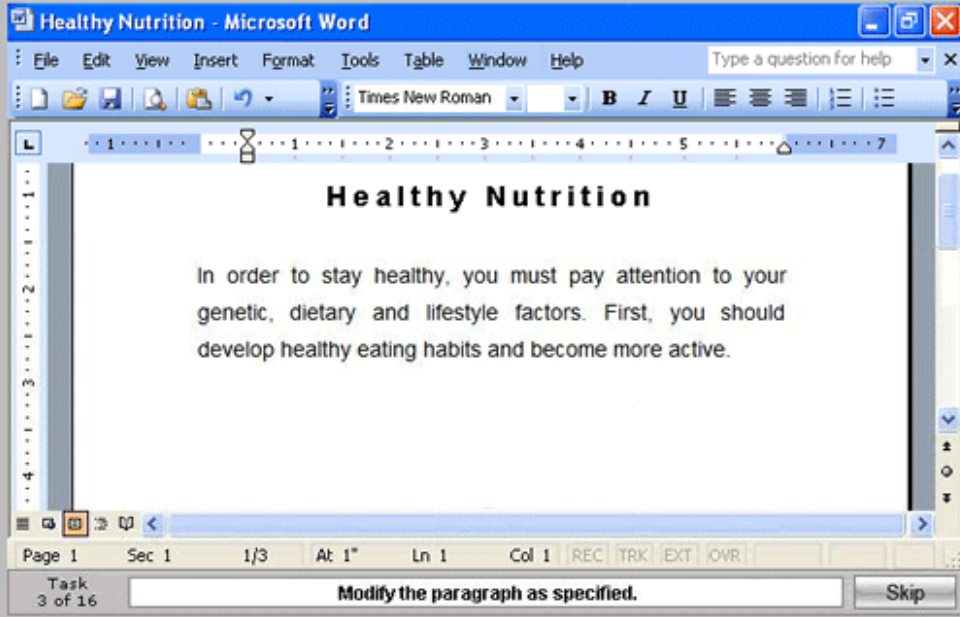
Performance-Based Modules

- You must perform the appropriate actions to complete the specified tasks. The instruction for each task is displayed in the text box at the bottom of the window.

PCIC3B2005 - TekAssess	 <p>The screenshot shows a Microsoft Word window titled "Healthy Nutrition - Microsoft Word". The document content is as follows:</p> <h3 style="text-align: center;">Healthy Nutrition</h3> <p style="text-align: center;">In order to stay healthy, you must pay attention to your genetic, dietary and lifestyle factors. First, you should develop healthy eating habits and become more active.</p> <p>At the bottom of the window, a task instruction box is highlighted with a red border and contains the text: "Modify the paragraph as specified." A red arrow points to the instruction box from the status bar above it.</p>
Exit	
Time Remaining: 00:08:47	
Tries Remaining: 3	

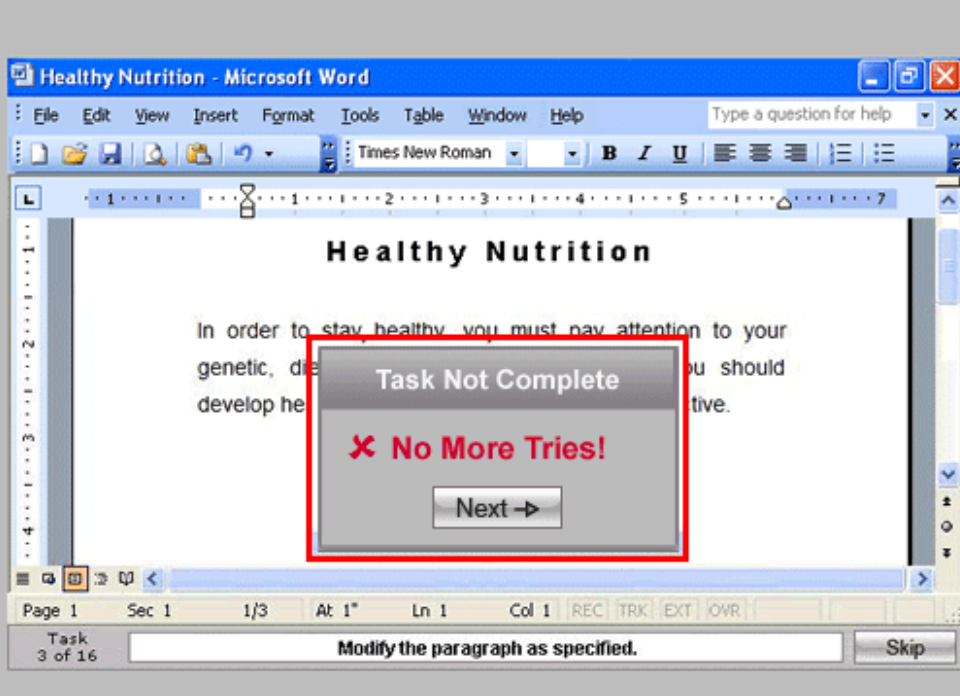
Performance-Based Modules

- If you perform an incorrect action, you will hear a beep sound and the number of tries remaining will be reduced by 1. You can try to perform the correct action provided you have tries left.

PCIC3B2005 - TekAssess	
Exit	
Time Remaining: 00:08:19	
Tries Remaining: 2	

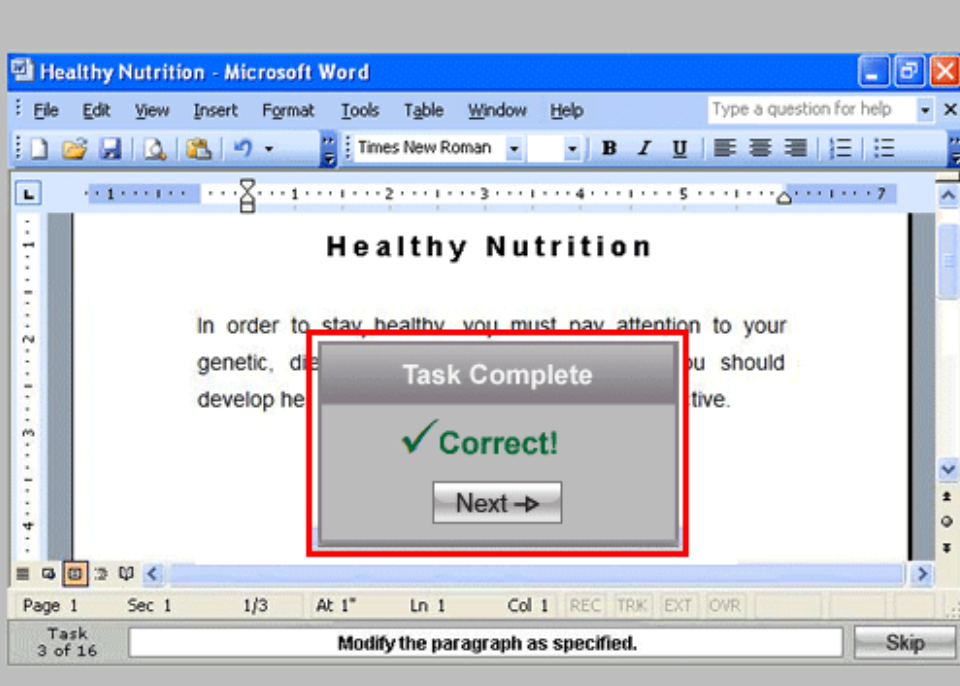
Performance-Based Modules

➤ If you do not perform the task correctly on your last try, the **Task Not Complete** box will appear indicating **No More Tries** left. Click on the **Next** button to go to the next question.

<p>PCIC3B2005 - TekAssess</p> <p>Exit</p>	 <p>The screenshot shows a Microsoft Word window titled "Healthy Nutrition - Microsoft Word". The window contains a document with the title "Healthy Nutrition" and a paragraph of text. A dialog box titled "Task Not Complete" is overlaid on the document, containing the text "No More Tries!" and a "Next" button. The dialog box is highlighted with a red border. The status bar at the bottom of the window shows "Page 1", "Sec 1", "1/3", "At: 1\"", "Ln 1", "Col 1", "REC", "TRK", "EXT", "OVR", and "Task 3 of 16".</p>
<p>Time Remaining:</p> <p>00:08:09</p>	
<p>Tries Remaining:</p> <p>Last Try</p>	

Performance-Based Modules

- If you complete the task correctly, the **Task Complete** box will appear displaying **Correct**. Click on the **Next** button to go to the next question.

<p>PCIC3B2005 - TekAssess</p> <p>Exit</p>	
<p>Time Remaining:</p> <p>00:08:47</p>	
<p>Tries Remaining:</p> <p>3</p>	

Performance-Based Modules

- You must complete the module within the specified time. Once the time runs out, the module will automatically end and the scores for the tasks you have performed will be recorded.

The screenshot displays a software interface for a performance-based module. On the left side, there is a vertical sidebar with a purple background. At the top of this sidebar, it reads "PCIC3B2005 - TekAssess". Below this, the word "Exit" is visible. A red-bordered box highlights the text "Time Remaining:" followed by a digital clock showing "00:00:00".

The main area of the interface shows a Microsoft Word document titled "Healthy Nutrition - Microsoft Word". The document content includes the title "Healthy Nutrition" and a large, semi-transparent warning dialog box. The dialog box has a blue header bar with a red 'X' icon and a yellow warning triangle icon. The text inside the dialog box reads: "Sorry, your time in this section has expired." Below the text is an "OK" button.

At the bottom of the Word window, the status bar shows "Page 1", "Sec 1", "1/3", "At 1\"", "Ln 1", "Col 1", and a set of icons including "REC", "TRK", "EXT", and "OVR". A "Skip" button is located at the bottom right of the interface.

Performance-Based Modules

Tips

- When performing a task, do not click or press keys unnecessarily. Your action may be counted as incorrect, reducing your number of tries remaining.

Scoring

- You will receive a full score for each task that you complete correctly.
- You will receive a partial score if you correctly perform one or more steps of a multi-step task, but do not complete the entire task.
- You will not receive a negative score for performing a task incorrectly.

Knowledge-Based Modules

- Answer each question by clicking on the option button corresponding to the desired answer. You may change your answer as many times as you want.

The screenshot shows a user interface for a multiple-choice question. On the left, a purple sidebar contains the text "PCIC3B2005 - TekAssess", "Exit", and "Time Remaining: 00:08:47". A red arrow points from the "Time Remaining" text to the "C" option button. The main area displays "Question 10 of 12", "Multiple Choice", "10 Points", and "Unlimited". The question text is "In what year did IBM introduce the Personal Computer?". Below the question are four radio button options: A (1959), B (1976), C (1981), and D (1990). A red box highlights the four option buttons. Navigation buttons "< Prev" and "Next >" are visible on the right side of the question area.

PCIC3B2005 - TekAssess

Exit

Time Remaining: 00:08:47

Question 10 of 12 Multiple Choice 10 Points Unlimited End

In what year did IBM introduce the Personal Computer?

< Prev Next >

A 1959

B 1976

C 1981

D 1990

Knowledge-Based Modules

- Click on the "Next" button to go to the next question. You may click on the "Prev" button to go back to a previous question and review/change your answer.

The screenshot displays a question interface within a software application. On the left side, there is a vertical sidebar with a purple background. At the top of this sidebar, it reads "PCIC3B2005 - TekAssess". Below this, there is a section labeled "Exit" and another section labeled "Time Remaining:" which shows a timer at "00:08:47".

The main content area is a light gray box. At the top of this area, there are several informational buttons: "Question 10 of 12", "Multiple Choice", "10 Points", and "Unlimited". To the right of these is an "End" button. Below the informational buttons is a text input field containing the question: "In what year did IBM introduce the Personal Computer?". To the right of the input field are two navigation buttons: "< Prev" and "Next >". Both of these buttons are highlighted with a red rectangular border, and a red arrow points upwards from the space between them.

Below the question and navigation buttons are four radio button options, each with a letter and a year:

- A 1959
- B 1976
- C 1981
- D 1990

Knowledge-Based Modules

- After you have answered all the questions, click on the "End" button to submit your answers and exit the module.

The screenshot displays a question interface for 'PCIC3B2005 - TekAssess'. The question is 'Question 12 of 12', a 'Multiple Choice' type, worth '10 Points' with 'Unlimited' attempts. The question text is 'In what year did Apple introduce the first Macintosh computer?'. The answer options are: A (1968), B (1984), C (1992), and D (2000). The 'End' button is highlighted with a red box and a red arrow pointing to it. The interface also includes '< Prev' and 'Next >' navigation buttons. On the left sidebar, the text 'Exit' and 'Time Remaining: 00:08:47' is visible.

Knowledge-Based Modules

- You must complete the module within the specified time. Once the time runs out, the module will automatically end and the scores for the questions you have answered will be recorded.

The screenshot displays the TekAssess interface for a module titled "Healthy Nutrition - Microsoft Word". On the left side, there is a vertical panel with the text "PCIC3B2005 - TekAssess" at the top, "Exit" in the middle, and a "Time Remaining:" label above a digital clock showing "00:00:00". The main area shows a Microsoft Word document window with the title "Healthy Nutrition" and a yellow warning dialog box in the center. The dialog box contains a warning icon and the text "Sorry, your time in this section has expired." with an "OK" button. At the bottom of the interface, there is a status bar showing "Page 1", "Sec 1", "1/3", "At 1*", "Ln 1", "Col 1", and a "Skip" button.

Knowledge-Based Modules

Scoring

- You will receive a full score for each question you answer correctly.
- You will not receive a negative score for answering a question incorrectly.
- All questions have the same weight.