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## **CLS Fact Sheet**

### **Adult Basic Education (ABE) & Literacy Programs**

#### **Why do ABE & literacy programs offer computer skills training?**

Recognized by the U.S. Department of Education National Reporting System (NRS) as important to the goals and purposes of adult education, computer skills training is offered by many ABE and literacy programs to help students improve their employability, academic and life skills. Technology skills have now been added to the NRS functional level descriptions.

Computer skills training also helps staff, tutors and students feel more comfortable using software programs designed to improve basic reading, writing and math skills. In addition, familiarity with the Internet and e-mail puts a whole new world of communication and information at the fingertips of the adult learner.

#### **What makes CLS ideal for ABE & literacy programs?**

CLS courses are specifically designed for learners who are new to computers such as those in ABE and Literacy Programs. CLS courses are unique in their ability to provide clear, step-by-step instruction without assuming any prior knowledge of computers. CLS lessons and exercises provide positive reinforcement while allowing students of all skill levels to progress at their own pace.

#### **How are CLS courses used in ABE & literacy programs?**

CLS courses are used as curriculum materials for instructor-led classes as well as for independent study materials in an open lab environment. Internet delivery of CLS courses even allows your staff and students to learn from home or other remote locations.

#### **Can CLS courses be correlated to our computer training objectives?**

CLS courses have been correlated to a number of national and state technology standards. Here are just a few examples:

- U.S. Department of Education National Reporting Standards
- Ohio ABLE Computer Literacy Skills
- Technology Skills for Kansas Employment IEP
- West Virginia ABE Computer Literacy Program Guide

Please visit our web site at [www.teknimedia.com](http://www.teknimedia.com) to see details of these and other correlations currently available. If the objectives for your training program aren't included, let us know and we'll be glad to create a correlation for your review.

## What do others have to say about CLS?

Hundreds of adult education and literacy programs are using CLS to meet their computer training needs. Here's what just a few of our customers have to say about using CLS in their programs:

"The Computer Literacy Series is terrific. It's been a big asset to our software collection. Our GED and adult basic education students have no trouble using the CD's. The language is simple to understand and the program is very user friendly."

*Bonna Goode  
Longfellow Education Center  
Owensboro, Kentucky*

"This is a multimedia course that truly instructs the user. It guides the user every step of the way in a very comfortable manner. There are incredible graphics, sound and video used throughout the series which makes this software a good choice for a literacy classroom where reading skills are less developed. It would also be great for instructors with little or no computer experience who needed help to get started."

*Shari Mankal  
Connect - National Newsletter for Adult Literacy & Technology  
Ontario, Canada*

"PC100 is ideal for the novice or reluctant computer learner, as it introduces the Windows environment in a clear, non-threatening manner and provides ample opportunity for practice and skills development. Teachers appreciate the evaluation and record-keeping features of the entire 'PC' product line."

*Alta F. Weiss, Adult Education Administrator  
Worcester County Board of Education  
Newark, Maryland*

"Teaching the PC100 program in adult education motivates the students to pursue working on the computer. The physically and mentally challenged adults enjoy the instant feedback provided by the PC100 program which contributes to their self esteem during and after completion of the program!"

*Kay Hampton, Supervisor of Adult Education  
Humphreys County School System  
Waverly, Tennessee*

"We purchased PC100 and PC101, the Computer Literacy Series for our lending library. I tried both out first, though, and thoroughly enjoyed using them. They are easy and fun to navigate, perfectly suited to adults and youth, and very nicely organized. I've not seen a better tutorial for the newly computer-literate."

*Rena Paradis, Training Coordinator  
New Mexico Coalition for Literacy  
Santa Fe, New Mexico*